

# Expenses

## Business Value

Controlling employee expenses and reimbursement expenditures for both your business and your clients is critical to your bottom line. The best way to keep tabs is to provide a real-time view into those expense items. With an increasing number of workforces going mobile, submitting time and expenses on-the-go allows for accurate accounting. Real-time recording of expenses saves employees time trying to remember the details; it also provides immediate insights into expenses by project and by client to make sure projections match reality.

WebAtlante Expenses module allows clients to capture expenses and send in expense reports from anywhere. With on-the-go capabilities, employees are unchained from the office. The ability to create an unlimited number of expense codes means that clients can be billed accurately according to your business rules.

Reimburse your employees and expense your clients promptly. The beauty of using an automated system is the assurance of accurate budgeting. You can feel safe in your projections and catch overspending early.

Empower employees with an easy-to-use method for capturing expenses. Whether you're at the office or on a mobile device, individual expenses and expense reports can be submitted without delay. Utilizing mobile cameras, employees can upload photos to submit their receipts.

Categorize expenses for precise billing and reporting purposes. With unlimited expense codes at your command, you can control how you capture expenses.

Track expenses by project and client for easy reporting and billing. Configurable reports provide visibility into reimbursable and project expenses. You can filter and view data in whatever way makes the most sense to you.

WebAtlante Expenses allows employees to report their work-related expenses and apply for reimbursement in mere minutes. The results are lower costs, more accurate accounting, and more timely reimbursements. Employees can capture expenses and submit reimbursement requests, while employers can approve/disapprove with just a few clicks from either a mobile or web-enabled device.

With WebAtlante you can plan, spend, record, and approve all employee expenses. Stand-alone expenses systems that were built independently from HR-based systems often fail to control organizational spend. WebAtlante Expenses is different at its core. Unified with WebAtlante Core features, it creates the optimal expense solution for your people-driven enterprise.

## Key Features

- Real-time expense capture
- Receipt capture via mobile camera
- Easy submittal of expense reports
- Unlimited expense entries
- Billing and reporting precision
- Expenses tracked by project and client
- Real-time visibility into reimbursable and project expenses