Tasks

Business Value

This module will help you keep track of an unlimited number of work-related tasks and projects. With all the information in one easy to access web-based platform, you and your employees are able to plan your projects, assign tasks, communicate effectively and never miss an important deadline.

Employees can create their own tasks and share the workload with other team members while keeping each other updated and motivated with comments, webpage links, documents and file attachments. Project managers can bring their team together, track hours spent on specific tasks or projects and keep an eye on progress at all times.

Advantages

- Cloud-based and mobile app solution to allow tracking anyplace, anytime

- Effective teamwork and increased productivity

- Ability to prioritize tasks according to importance

- Organised task-related documentation in a safe and secure place

Key Features

- Customizable project and task planner

- Time tracker

- Progress tracker

- Priority status

- Detailed reports on ongoing tasks